Elements Of Style Hair Salon and Day Spa

1115 Liberty Rd Eldersburg Md 21784 | 410.795.9465 | www.elementsofstylesalon.com

Thank you for choosing Elements of Style for your Bridal/Large Guest event! We offer on-site hair and make-up services as well as in salon. You will find our pricing guides for both salon and off-site services in this contract, Cancellation policy and Deposit/Payment requirements.

We look forward to help making your special day or event beautiful!

Bride's Name:_____Date:_____

Groom/s Name: _____

Address:_____

City: _____State:_____Zip:_____

Email:_____Cell:_____

Wedding Details

Wedding Date: _____Time of Wedding:_____

Location Address:_____

City :_____State:_____Zip:_____

Phone: _____Event Coordinator's Name:_____

Desired Time of Arrival: _____Desired Finish Time:_____

This contract is a binding agreement for services between the host and Elements of Style Salon & Day Spa

Please select which of the services you need: In Salon_____ Off-Site_____

Event Information

- EOS must receive all names, contact information, and services needed for each guest — listed on page 2 of the contract.
- The above information is imperative in determining how long service providers will be required for your event needs
- Guest should arrive 20 minutes prior to the start time of services to fill out intake forms and relax (change into robes and slipper as necessary for spa events)
- Services will begin promptly at time indicated above with services being done in rotation between guest in the party
- Because our time is reserved specifically for your party, guest arriving late will not be guaranteed full treatment time and host will still be responsible for treatment reserved
- Any changes to the number of guests attending and/or the date or time must be done 14 days prior to date of reservations as indicated above to avoid being charged the full amount of reservation.
- An 18% gratuity will be added to services for parties of three or more
- The host will be responsible for and charged the full amount of treatment reserved for any guest not in attendance the day of the reservation. Should any member of the party that we have on the contract not make their appointment, the below signer is still liable for the cost of the contracted services.
- All payments must be charged to one form of payment for deposit and final day of wedding services.

Please initial and date_____

Cancellations

- Parties larger than 3 people have a 14-day cancellation/ reschedule policy.
- 50% of the service price scheduled for the day of event will be charged for cancellation and/or changes made with in the cancellation window of appointment.
- No shows are charged in full.

Please initial and date_____

Payment

- The total remaining balance will be charged the day before you scheduled services.
- Early starting time before salon opens is $15 for every 30 minutes.
- Any changes on the day of the event will be paid at the finish of all services (added guest, additional services, etc.)
- We cannot promise to service extra appointments without prior notice, but we will try.
- All services and appointments for this day must all be billed to one payment method, services cannot be processed separately.
- A 50% deposit is required to hold date and time.

Please initial and date_____

In-House Prices

- Formal Styling or Up-do: $71
- Formal Make-Up Application $40
- Faux lashes: $20
- Flower Girls (ages 8 and under) Formal Styling: $37
  *may be subject to change according to hair type
- Flower Girls (ages 8 and under) Lips and Shimmer: Free

Off-Premise Prices

*Price based on a party of 2 or more

- Brides Formal Styling or Up-Do: $200
- Bridal Party Formal Styling or Up-Do: $150
- Flower girls (ages 8 and under): $50

*Off-Premise Price for the Brides hair only: $250

Off-Premise fees

- No travel fee within 30 miles of Eldersburg.
- Beyond 30 miles your will be charged $2 a mile round trip.

  Total miles _____x $2.00 =_____
- Bridal touch-up: $100 for each hour to keep artist on site.
- A gratuity of 18% will be automatically added to all parties.
- Travel accommodations for overnight stay, accommodation paid, travel expense, hourly fee, parking fees are paid by event/bridal host
- Early starts: Starting before 8am is an additional $35 an hour (off site). Starting before 9 am in salon is an additional $15 for every 30 minutes.

Event Information

Please list the name of each guest being serviced. Also, list the services and time they need to be completed by if a specific order is a concern.

1. Name:_____Phone:_____
Desired Services:_____
2. Name:_____Phone:_____
Desired Services:_____
3. Name:_____Phone:_____
Desired Services:_____
4. Name:_____Phone:_____
Desired Services:_____
5. Name:_____Phone:_____
Desired Services:_____
6. Name:_____Phone:_____
Desired Services:_____
7. Name:_____Phone:_____
Desired Services:_____
8. Name:_____Phone:_____
Desired Services:_____
9. Name:_____Phone:_____
Desired Services:_____
10. Name:_____Phone:_____
Desired Services:_____
11. Name:_____Phone:_____
Desired Services:_____
12. Name:_____Phone:_____

Desired Services:_____

Day of the Wedding Estimated Cost (To be filled out by Salon Bridal Lead)

Total Cost of Services: _____
Gratuity (18%): _____

Extra fees: _____

Total: _____

Additional Fees

Mileage Fee: _____ x $2.00 = _____

Early Open fee: _____

Deposit (50%): _____

Balance due : _____

Credit card information

Method paying **Master card** **Visa** **Discover**

Card Number: _____
Expiration Date:_____ CVC: _____

Name as appears on cards:_____

Signature: _____ Date:_____

By signing this document, the client does agree to the term and conditions of this contract

Date of services will be reserved upon receiving the completed signed and dated contract, along with deposit

Name(Print): _____Date:_____

Signature: _____

To help us serve you better and ensure that your wedding day runs smoothly, we ask that you and your wedding party please follow these simple guidelines:

- The whole party must arrive 15 minutes prior to the first scheduled service.
- Arrive with clean dry hair. Using a styling product in your hair before blow-drying will help hold your style for the day.
- Wear a button up shirt for ease of changing into gowns without disturbing the formal style/Up-do.
- An additional fee may be charged if you request a wash and blow dry or straightening. (This must be requested at the time of booking your party)
- Make sure your face is cleansed and moisturized prior to arrival.
- Bring photos of inspiration for both formal styles and make-up.
- Bring any head pieces/veils for styling with you for your trial run. *Bridal hair trial appointments are performed at the salon at the rate of $71.00 *Bridal make up trial appointments are performed at the salon at the rate of $40 — If wanting lashes as well for trial will be an additional $20 *We highly suggest doing your trial runs no less than 2 weeks from the scheduled event.

I, _____ have read and fully understand all the above terms and conditions. I agree to them and consent to them as stated above.

Signature: _____

Food and drink services for In-House services only

*Drinks- Soda, tea and coffee is complimentary

*Napkin, forks and plates will be provided

*Prices may change if supplier changes their pricing

Wrap deli tray

Tortilla wraps are filled with a variety of deli meats and cheeses. An assortment of wraps for you and your guests: Giant brand smoked turkey, Roast Beef, Ham & Swiss, Club or Tuna.

Large-Serves 10-12

_____ $48

Finger sandwich platter

An assortment of finger sandwiches ready to serve. Great for tea or card parties or any time you would like a quick snack. All made with fresh white, rye or whole wheat breads and filled with Giant brand deli meats. Assortment includes roast beef, turkey breast, cooked ham & Swiss or all white meat chicken salad.

Serves 10-15 people

_____$48

Bag of chips, single size for each guest

___$ 12

Fruit Tray

A bountiful array of colorful fruit is the perfect centerpiece for any morning, afternoon or evening event, or just for snacking. Filled with chunks of cantaloupe, honeydew, watermelon and pineapple arranged around seedless grapes. The perfect healthy finger food.

Serves 10-16

____$35

Veggie tray

Always fresh and crisp, our garden vegetables are a party favorite. Loaded with celery sticks, broccoli & cauliflower florets, baby carrots and radishes. Includes Marzetti Ranch Dip.

Serves 10-12

___$30

Breakfast favorite Tray

A freshly prepared assortment of fruit- filled strudel bites, scones and mini muffins, along with slices of pound cake and nut bread.

15 to 25

____$30

Bagel tray

An assortment of 20 fresh, large NY style bagels, pre-sliced and served with cream cheese.

Serves 20

___$ 30

Festive Cookie tray

A delicious selection of fancy cookies including butter spritz, Italian butter and rainbow sprinkles already to serve.

Serves20

____$30

All food is paid for in advance when placing your order. We need 7 days' notice for food orders, no refund on food orders

Credit card information

Method paying Master card, Visa Discover

Card Number _____exp_____ card code_____

Name as appears on cards_____

Signatures _____
Date_____